



**NASHOBA Regional School Committee
Personnel Subcommittee Meeting Minutes
February 6, 2019**
Emerson Building Conference Room
50 Mechanic Street Bolton, MA 01740

The meeting was called to order at 3:34 PM.

In attendance: Kathy Codianne, Elaine Sanfilippo, Mike Horesh, Supt. Brooke Clenchy.

Ms. Sanfilippo moved to approve the minutes of 1/9/2019. Mr. Horesh seconded.
Vote: 3-yes, 0 – no, 0 abstain

Discussion:

School Committee Manual

- The Committee reviewed the revised glossaries and the additional glossary of Acronyms used in the Educator Evaluation System. The Committee accepted the revisions and the additional glossary.
- The Committee continued development of FAQ, working from a Committee generated draft draft and a FAQ from Charting the Course. Revisions will be discussed at the March 6 meeting.
- The Committee will review the Roles and Responsibilities section of Charting the Course and discuss what to include in the FAQ and the body of the Manual. Members were asked to review the section on Roles and Responsibilities and Parliamentary Procedures for the next meeting.

Mr. Horesh moved to adjourn the meeting at 4:54 PM. Ms. Sanfilippo seconded.
Vote: 3-yes, 0 – no, 0 abstain

Personnel Sub Committee
Mike Horesh (B) Elaine Sanfilippo (S) Kathy Codianne (L)

Brooke Clenchy, Superintendent of Schools