

2020-2021 School Committee Subcommittee Assignments/Charge

SUBCOMMITTEE	MEMBERS	OFFICERS	CHARGE
Budget & Warrant	<ul style="list-style-type: none"> • Rich Eckel - Stow • Joseph Gleason - Lancaster • Steve Rubinstein - Stow 	<ul style="list-style-type: none"> • Chair: Stephen Rubinstein • Secretary: Joseph Gleason 	<ul style="list-style-type: none"> • Create FY21 calendar of meeting dates and key topics • Review bi-weekly warrant, recommend for SC approval • Review Budget/Actual expenditures monthly, review SC agreed upon reports as prescribed, elevate areas for discussion to SC • During budget season, review specific areas of interest as directed by the School Committee • Approve each meeting's minutes at next scheduled meeting
Personnel	<ul style="list-style-type: none"> • Kathy Codianne - Lancaster • Mary McCarthy - Bolton 	<ul style="list-style-type: none"> • Chair: Dr. Mary McCarthy • Secretary: Kathy Codianne 	<ul style="list-style-type: none"> • Create FY21 calendar of meeting dates and key topics • Support Superintendent in developing annual goals and provide recommendation to full School Committee • Guide SC in Superintendent mid-cycle and year-end evaluations • Recommend Superintendent annual compensation change • Review new or significantly enhanced/changed job descriptions and salary ranges, recommend for SC approval • Revise School Committee manual and present as recommendation to SC • Approve each meeting's minutes at next scheduled meeting
Policy	<ul style="list-style-type: none"> • Leah Vivirito - Stow • Amy Cohen – Bolton • Elaine Sanfilippo - Stow 	<ul style="list-style-type: none"> • Chair: Leah Vivirito • Secretary: Amy Cohen 	<ul style="list-style-type: none"> • Create FY21 calendar of meeting dates and key topics • Finalize NRSD Policy suite review with MASC and recommendations for SC adoption • Serve as NRSC liaison to MASC for policy revisions due to regulatory/legislative changes and present recommendations to School Committee • Approve each meeting's minutes at next scheduled meeting
Communication	<ul style="list-style-type: none"> • Brett Collins - Lancaster • Mike Horesh – Bolton • Sharon Poch - Lancaster 	<ul style="list-style-type: none"> • Chair: Mike Horesh • Secretary: Sharon Poch 	

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ADVISORY	MEMBERS		CHARGE
SEPAC Advisory	<ul style="list-style-type: none"> • Kathy Codianne 		<ul style="list-style-type: none"> • Attend SEPAC meetings providing guidance to SEPAC Co-Chairs • Participation limited to observer versus involvement at-the-table; provide updates to SC
Emergency Response Advisory	<ul style="list-style-type: none"> • Stephen Rubinstein 		<ul style="list-style-type: none"> • Attend district meetings and report back to School Committee on initiatives
Audit Advisory	<ul style="list-style-type: none"> • Elaine Sanfilippo 		<ul style="list-style-type: none"> • Participate as defined by the District By-laws • Provide regular updates to SC as required
Collective Bargaining	<ul style="list-style-type: none"> • Bolton - TBD • Lancaster - TBD • Stow - TBD 		<ul style="list-style-type: none"> • Represent NRSB on Units A & C contract negotiation • Provide updates to SC as appropriate